CIVIC ENTERPRISE LEEDS FINANCIAL DASHBOARD - 2013/14 FINANCIAL YEAR Quarter 1 (April to June 2013)

Overall position

The budget 2013/14 represents an increased surplus / additional savings of £2.4m, £2m in Commercial Services alone, compared to last year's outturn position and hence a difficult challenge for Civic Enterprise Leeds to deliver.

At month 3 Civic Enterprise Leeds is reporting a pressure of £685k. This is split £213k within Business Support Centre and £472k Commercial Group. Facilities Management is on target.

Business Support Centre

The current projected variation of £213k overspend is mainly due to difficulties in realising the £220k budgeted savings projected in respect of the consolidation of training activities and resources across all services. The resource employed on training admin is considerably less than initially identified in the business case available at budget time and it seems likely that only £37k of savings will be realised. The projection also includes a cost of £30k to deal with the legislative changes in respect of pre-employment screening.

Overall, in order to meet existing workload, including progression of the EDRMS agenda, the projections assume filling of 10 posts.

Commercial Services

The budget for 2013/14 is for an increased surplus of £2m against the outturn 12-13, £9.1m surplus against outturn £7.1m surplus. This is also an increase of £0.8m from last year's budget. Even though this contained a number of one off pressures, the target of increasing the surplus to £9.1m in 2013/14 represents a difficult challenge for Commercial Services.

The overall pressure of £472k comprises £100k Property Cleaning, £60k Property Maintenance, £200k Education Catering & Welfare, £20k Schools Cleaning, £100k Static Guarding, offset by small saving on Fleet Services of £8k.

The 13/14 financial plan for Property Cleaning assumed £155k savings from delivering a lower cleaning specification for facilities management buildings (£95k) and non-facilities management buildings £60k. Whilst delivery of the facilities management element is on track, engagement around non facilities management buildings has proved more problematical with delivery slipping into 14/15 financial year. A further £40k pressure is due to slippage in the commencement of additional high rise chute cleaning within WNW ALMO. Assumes start date was Jan'13 but will now happen in the Autumn at earliest. Full year savings of £65k assumed in the financial plan.

Property Maintenance £60k shortfall due to lower profit in certain trading units, in particular some Service Level Agreements within electrical and planned units.

Education Catering & Welfare provision costs have significantly increased in 2013, £150k, covering fresh / frozen and dried goods. Current projections are for a higher cost per meal than budgeted for, although all contractors are being challenged around price increases. A further pressure of £50k is around staffing and reflects higher use of agency and overtime to deliver the primary meals service.

Static Guarding's projected overspend of £100k relates to staffing pressures within Static Guarding and Commercial Cleaning mainly around overtime and agency costs.

Quarter 1	Latest Estimate £'000 1,485	£'000	iations Premises £'000 42	Supplies & Services £'000 159	Transport £'000 1	Internal Charges £'000 0	External Providers £'000 0	Transfer Payments £'000	Total Exp £'00 37	00	Income £'000 315	Total (under) / overspend £'000 685
	Latest Estimate	Quarter 1	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Outturn
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Business Support Centre	2,857	213										
Commercial Services	(9,143)	472										
Facilities Management	7,771	0										
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Total	1,485	685										